

Non Resident Accounts

Documents required:

1	Completed HSBC's Account Opening Form and the HSBC specimen signature card of your signatory(ies)
2	Copy of Memorandum and Articles of Association - notarised and legalised.*
3	Passport copies of the Directors/authorised signatory(ies).
4	Copy of Certificated of Incorporation - notarised and legalised.*
5	Copy of Board Resolution/Power of Attorney of the company authorising the nominated signatory(ies) * to open an account with HSBC (Oman) - notarised (by a notary public of the foreign company) and legalised by the Oman/GCC Embassy The power of Attorney or Board Resolution should state that the person is authorised to open/operate/close bank accounts and delegate/finance facilities and sign all documents in this respect. Specimen wording is attached.
6	Introduction letter from an HSBC Group office.
7	List of Current Directors and their signing arrangements / powers.
8	Copy of audited financials..



Notes

- a. For all documents listed above and marked with an "*", the originals need to be sighted by one of the Bank's Officers.
- b. * No. 2: If the company is a branch of a foreign company, a copy of the parent company's MOA, Certificate of Incorporation, list of directors Share Certificates duly notarised and legalised is required.
- c. * No. 3: If it is not possible to provide the Bank with original passports, the authorised signatory of the company can certify a copy of the passport as a "certified true copy".
- d. * No. 5: If the Power of Attorney is not attested in a local Oman Court, it must be notarised and legalised (authenticated by Oman or GCC Embassy) in the country of executive. For companies incorporated overseas, the Board Resolution must be legalised and notarised. For companies who are already maintaining an account with an HSBC Group Office, the documents can be certified by the Office instead of being notarised and legalised.
- e. The Bank reserves the right to call for any extra documents it may require, where necessary.
- f. For companies incorporated in the Free Zones/overseas, a copy of the Share Certificate would be required. The Bank also requires details about the beneficial owners.
- g. If the company's shareholders are different companies, a copy of each company's MOA, certificate of Incorporation, list of directors and Share Certificates is required.
- h. For publically held companies, the Bank requires details of all major shareholders owning more than 5% of the capital.